

**Seneca District
Cub Day Camp
Parent/Leader Manual**



July 12-14, 2018

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The goal of the Seneca Cub Day Camp is for the scouts to have fun creating lasting memories, while learning and improving skills at camp.

One Page Cheat Sheet

July 12-14, 2018

Overnight July 13-14, 2018

We will be offering the opportunity for an overnight camp experience to ALL cubs, parents, and eligible siblings. The overnight option is referred to as the “overnight program” throughout this manual.

IMPORTANT DATES:

June 14, 2018 – Regular registration period ends. All health forms should be submitted to council by this date. Additional late fees apply after this date. [Packs can turn health forms into Scout Shop – see last page for contact details!]

June 15-26, 2018 – Late registrations are accepted, but an additional \$15 fee per youth and \$5 fee per adult will be assessed, NO EXCEPTIONS!!! No registrations will be accepted after this time, please plan accordingly.

July 8, 2018 – Swim test at Camp Butler pool, 1 p-3 p. Beginners and Swimmers ONLY! Non-swimmers do not need to attend. See Swim Test section for more information.

July 12-14, 2018 – Seneca Cub Day Camp. Camp runs from **8am – 4:45 pm** daily. The bonfire will be Friday night, ending at approximately 9:30 pm. Scouts are welcome to stay and participate, even if they are not camping. They will need to pack their own dinner if they are not registered as an overnight participant.

All registration is **online**. Register as a pack when possible! Each pack is required to provide adult chaperons as described in Ratios section of this manual.

Registration website: <https://scoutingevent.com/433-senecacsd>

BEFORE CAMP:

Registration -

Registration and payment can be submitted individually or at the pack level using the online registration portal <https://scoutingevent.com/433-senecacscdc>. Please make sure to register accordingly, as there is a separate designation for day campers and those participating in the overnight program. Day campers and siblings are \$70/youth. Day campers and siblings that are also participating in the overnight portion are \$80/youth. Adult chaperones and leaders participating in the day camp portion only are \$10. Adult chaperones and leaders participating in the day camp and overnight portion are \$20. Additional late registration fees apply after 6/14/18 & no registrations are accepted after 6/26/18.

Health Forms -

A completed health form dated AFTER 7/14/17 is required for each participant (scouts, chaperones, leaders, siblings). This program only requires sections A & B be completed. A completed health form includes a copy of the vaccination record and insurance card for each participant. The health forms are due to Council before 6/14/18. They can be turned into the Scout Shop via hand delivery or fax. (See last page for contact details). These are not required for parents or younger siblings that are only attending the bonfire or Family Day. Special dietary concerns of attendees participating in the overnight program should be noted on this form to give us adequate time to prepare and discuss potential accommodations with families. Additional information is provided in the FAQ section. A completed health form is required to participate in the Seneca Swim check on 7-8-18.

Medications –

Medications should be dispensed prior to arriving at camp when possible. If they need to be dispensed at camp, the medication must be in its original bottle which reflects the name of the participant and checked in by the Health Officer. Expired medications will not be permitted. **All medications must be in a locked container with the health officer at all times.**

Parents/guardians (not leaders) should dispense the medications whenever possible. Youth that require inhalers, epi-pens, or diabetic monitoring need to be able to self-administer or have an adult present that can assist. Non-prescription medications can only be administered by a parent/guardian. The Health Officer, other leaders, or adults will not be permitted to provide non-prescription medications to youth other than their own child.

Dens –

Youth will be sorted into dens by their rank (as of Fall 2017/2018/2019) to allow for more age appropriate programming. Siblings will be separated into their own den as well. Chaperones are welcome to move between dens during the day as long as the appropriate ratios are still maintained in each den (1 adult:5 scouts – 2 Deep leadership always required!).

Siblings –

Siblings that are entering first grade or above during the 2018/2019 school year are welcome to attend camp, as long as a parent or legal guardian is also present at camp. They will be assigned to the “Sibs” den and travel as a group, not with their sibling. Also keep in mind that any girls entering first grade or above can register as a scout for day camp and earn advancements.

Age Appropriate Activities –

Our dens are separated by rank to easily provide age appropriate activities. Those in second grade or above will be able to participate at the ranges (BB, archery, sling shot). First graders can participate at the ranges with a parent/legal guardian present.

Ratios – Two Deep Leadership must be followed at all times!

Each pack must provide the appropriate number of adult chaperones as noted below. Chaperones may be Scout leaders, parents or family members, unless otherwise noted. These adult chaperones will accompany the youth throughout the day to each activity and will be responsible for their behavior. Please consider the amount of walking required and the terrain at camp (hills!!) when selecting Chaperones.

✦ Day Camp

Tigers – A parent or chaperone is required to be with them throughout the day.

Wolves, Bears, & Webelos/Arrow of Light – 1 adult per 5 youth.

Siblings – 1 adult per 5 youth but a parent or legal guardian must be at camp.

✦ Family Camp (overnight program)

Tigers – A parent or chaperone is required to be with them at all times.

Wolves & Bears – It is strongly recommended that a parent stay overnight with the youth. If this is not feasible, a ratio of 1 adult per 3 youth (with no more than 1 youth being non-blood relatives to the adult) is required.

Webelos/Arrow of Light – They are permitted to den camp without parents. A ratio of 1 adult per 5 youth is still required.

Siblings – A parent or legal guardian is required to be with them at all times.

Swim Tests –

All youth and adult participants are designated as swimmers, beginners, or non-swimmers based on demonstrated swimming ability confirmed by standardized BSA swim classification tests. Each group is assigned a specific swimming area with depths consistent with those abilities.

Test Requirements:

Swimmers: Jump feet first into water over the head in depth. Level off and swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy resting backstroke. The 100 yards must be completed in one swim without stops and must include at least one sharp turn. After completing the swim, rest by floating.

Beginners: Jump feet first into water over the head in depth, level off, and swim 25 feet on the surface. Stop, turn sharply, resume swimming, and return to the starting place.

Anyone who has not completed either the beginner or swimmer tests is classified as a non-swimmer.

We are offering swim tests on Sunday, July 8 from 1 p-3 p at the Butler pool. Adults are also required to take this test to swim and to accompany the scouts in a raft at the lake during the “water wars”. ONLY those taking the BEGINNERS or SWIMMERS tests need to participate on July 8. Anyone who does not take the test on July 8 will automatically be classified as a non-swimmer for the purposes of Day Camp and restricted to the non-swimmer areas of the pool and lake. **Swim tests will not be conducted during day camp.**

Apparel -

All apparel and towels should be clearly labeled with the scout’s name and pack number. Every day, youth are required to wear the provided t-shirt. Adult chaperones are also required to wear a camp shirt and the cost of this is covered in your registration fee (\$10). Please launder these daily if you are a day camper. The staff will provide laundry services for camp shirts only to those participating in the overnight program. Please plan for the weather, we run this show rain or shine!

The only program areas where a shirt is not required are the pool, lake, and inflatable water slide. Appropriate swim wear is required at the pool and lake. Please ensure these are appropriately sized for the youth. Bikinis or excessively revealing one piece suits are not permitted for women. Changing out of swimwear is required after water activities! (Did you pack underwear?)

All clothing should be scouting appropriate. Apparel with references to drugs, alcohol, tobacco or other inflammatory topics will not be permitted at camp.

Footwear –

Close-toed shoes are required at all program areas except the lake and pool. Five finger shoes are considered close-toed, any form of sandals (even if toes are covered by webbing) are considered open-toed. You will do a fair amount of walking each day, please leave the brand new shoes at home! No crocs please!

Food –

Please remind all youth and adults NOT to share snacks or meals with others due to allergies. Those with special dietary considerations should include that information on their health forms.

- ✦ Day Campers – bring your own sack lunch and snacks. Please bring coolers as refrigeration will not be provided. Bring your own dinner if staying for the Friday night bonfire.
- ✦ Overnight program campers – bring your own sack lunch for Thursday and Friday. Meals will be provided as follows: Friday dinner, Saturday breakfast and lunch. Please bring coolers for your sack lunches as refrigeration will not be provided.

Water –

Potable (safe for drinking) water is available at each program area. A plastic mug is provided on Day 1 for each participant. Do not forget your mug! A replacement will not be provided.

Restrooms/Showers –

Restrooms include both flushing toilets (at the pool and First Aid) and pit latrines (everywhere else, including campsites). Showers will be available at Atwater Lodge for overnight program participants only. A shower schedule will be posted to allow for separate shower times for youth and adults. Adults will not be permitted in the shower house during the allotted youth time period.

Sleeping Arrangements -

If you are participating in the overnight program, you will be responsible for bringing your own tents. Please check with your Pack or affiliated Boy Scout troop if you need to borrow a tent. Each unit will be assigned a camp site at Camp Butler and be responsible for keeping it clean. We may assign more than one unit to a campsite, if needed. Please be considerate to those around you.

BSA Rules for tent camping -

There are two main rules to remember when you are trying to determine how many tents you need:

1. Only legally married couples are permitted to share a tent.
2. When camping, no youth is permitted to sleep in the tent of an adult other than his or her own parent or legal guardian.

Tobacco & Alcohol -

Alcohol is not permitted at camp. Tobacco use (including e-cigarettes, vaping, etc) is not permitted, except in designated smoking areas. This can present a challenge with maintaining two deep leadership, please plan accordingly.

Weapons -

Firearms are only permitted to be carried by police officers, regardless of your CCW status. Knives are not permitted to be carried by youth while at camp, regardless of Whittling Chip status.

AT CAMP:

Hours of Operation -

Day Camp - Thursday, Friday, Saturday 8:00a - 4:45p

Sign in on Thursday begins at 7:30 am!

Family Overnight Camp - Friday 4:45 p to Saturday 8:00a

Identification -

Scouts, paid siblings, and adult chaperones are required to wear a camp provided t-shirt to identify that they are participants. Siblings and family members visiting for family day on Saturday and other visitors will be provided with wristbands during their visit. Anyone who does not arrive at 8 am during regular check in time (daily) MUST report in to the First Aid station. This allows us to verify who is on the property at all times.

Program Areas -

All adults and youth are expected to follow the rules at each program area. Program area staff can remove any participant that is unwilling and/or unable to do so. If any scout could benefit from adaptations or accommodations for an activity, please contact the Camp Director - Jackie Demyan - before camp!

First Aid -

When possible, first aid should be performed by the Health Officer. All first aid administered by anyone else must be reported to the Health Officer for documentation purposes.

Trading Post -

The trading post will be open daily and available during den free time. PLEASE NOTE: Knives purchased by youth will only be given to an adult on the last day of camp.

Pets -

Pets are not permitted on camp property. Please leave Fido and Fluffy at home!

Vehicles -

The Health Officer, Camp Director, and Program Director are the only ones that will be permitted to drive vehicles in camp, and only on an emergency basis. Vehicles are not permitted for movement between program areas unless approved in advance. Please speak to the Camp Director about the approval process if this may be necessary to allow a youth to participate in the program.

FRIENDLY REMINDERS

- ✦ All adult chaperones/leaders must wear a camp shirt. The \$10 registration fee covers your shirt, water mug and patch. This fee remains the same regardless of the number of days they will be attending camp. Adults are not permitted to share shirts/registrations. Each is required to register individually.
- ✦ Swim checks will not be administered during day camp. All scouts and adults wanting to obtain a designation of Beginner or Swimmer must pass the test during the July 8 swim check or provide a Unit Swim Check Record with the appropriate signatures. Non-Swimmers will not be tested, per the Guide to Safe Scouting guidelines.
- ✦ Health forms that are fully executed and within a valid timeframe must be turned into the Day Camp Health Officer before a scout or adult is allowed to take their swim test on July 8, 2018.
- ✦ All chaperones must take Youth Protection Training 2.0 before attending camp. This training is available online and does not require you to be a registered leader with the BSA.

FAQ :

Q – I can't attend on Friday evening; can my boyfriend stay with my son?

A – Yes, but they can't share a tent. It is recommended that you make arrangements with another family for your son to share a tent with another scout.

Q – I have a three year old son. Can I bring him with me to camp?

A – No. The program (including the overnight portion) is only designed for those in first grade or above. Younger siblings are only able to visit (not participate) during the Friday night bonfire and Saturday for Family Day. This is for the safety and enjoyment of all.

Q – My son is a picky eater; will you accommodate him during the Family Camp portion?

A – Sort of. PB & J, as well as fresh fruit, will be available at each meal. If that is not satisfactory, you are welcome to send food for your child from home with prior permission from the Camp Director and Head Cook.

Q – My son has food allergies; will you accommodate his dietary needs?

A – For the Family Camp portion, within reason, with advance notice, and as best we can. Please document these in an email to the Camp Director. The Camp Director or Head Cook will contact you to discuss options prior to camp. For Day Camp portion, all meals are provided from home.

Q – My son doesn't shower by himself yet. Will I be permitted to assist him?

A – No, not unless it is medically necessary to do so. Please contact the Program Director in advance if it is medically necessary. BSA guidelines state that separate youth and adult times are posted for shared showering facilities. Adults are not permitted to be present during the youth time slot.

Q – My scout aged daughter wants to attend camp, but I can't be there every day. Can I send her with another adult from our unit?

A – Yes! If you register her as a scouter before camp! Otherwise, unfortunately, no. A parent or legal guardian must be present at all times for all non-registered sibling participants.

Tentative Daily Schedule –

Thursday-

- 7:30 Check-in begins!
- 8:00a – Check in, gather as a den.
- 8:15a – Report to the Flagpole as a den.
- 8:30a – Program areas open
- 12:30p – lunch, program areas close
- 1:00p – quiet time program, program areas remain closed
- 1:45p – program areas re-open
- 4:15p – program areas close
- 4:30p – Assemble at Flagpole as a den.
- 4:45p – Day Campers depart

Friday-

- 7:30 Check-in begins!
- 8:00a – Check in, gather as a den.
- 8:15a – Report to the Flagpole as a den.
- 8:30a – Program areas open
- 12:30p – lunch, program areas close
- 1:00p – quiet time program, program areas remain closed
- 1:45p – program areas re-open
- 4:15p – program areas close
- 4:30p – Assemble at Flagpole as a den.
- 4:45p – Day Campers depart, Resident Camp ratios take effect
- 5:30p – Dinner
- 6:30p – Night time activities begin, most program areas remain closed.
- 9:45p – Curfew, all participants required to be at campsites, quiet time in effect.

Saturday – Family Day!

- 7:00a – Breakfast for resident campers (Saturday only)
- 8:00a – Check in, gather as a den, ALL VISITORS/FAMILY MUST CHECK IN!
- 8:15a – Report to the Flagpole as a den.
- 8:30a – Program areas open
- 12:30p – lunch, program areas close
- 1:00p – quiet time program, program areas remain closed
- 1:45p – program areas re-open
- 4:15p – program areas close
- 4:30p – Assemble at Flagpole as a den.
- 4:45p – Day Campers depart

Suggested Gear List – Day Campers

- Day Pack + 6 Cub Scout Essentials
- Snacks
- Hat
- Sunscreen
- Rain ponchos/umbrellas (watch weather report)
- Permanent marker (leaders)
- Sack Lunch (and cooler, if necessary)
- Money for trading post
- Close toed shoes
- Swimming trunks/bathing suit
- Towel
- Flip flops or sandals for pool/lake only

Additional Gear – Overnight Campers

- Tent (all stakes, rain fly, etc.)
- Sleeping bag
- Pillow
- Camp chairs
- Pajamas
- Toiletries (Toothbrush, toothpaste, shower supplies)
- Additional clothing
- Bug spray
- Games (FYI – no squirt guns allowed)
- Flashlight (with extra batteries)

Important information:

Seneca District Executive - Robert Balash, (330) 815-1006

robert.balash@scouting.org

Camp Director - Jackie Demyan, (216) 820-7502

jackie.demyan@gmail.com

Program Director - Cindy Olesh, (330) 221-2694

cindyolesh@gmail.com

Forms and fees:

Great Trail Council

ATTN: Seneca Cub Camp

1601 South Main St.

P.O. Box 68

Akron, OH 44309

Scout Shop: (330) 773-0415 -phone

(330) 773-4078 - Fax Health forms here!

Camp location:

Camp Butler

880 W Streetsboro Rd (St. Rt. 303)

Peninsula, OH 44264